

School of Tally

(A Self-Study Paryas for simplified Education)

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Tally 117

Creation of Voucher Type Sale

Firstly open the Following Ledger Accounts

- **Sale Local B2B (under sales Accounts)**
- **Sale Local B2C (under sales Accounts)**
- **Sale Interstate B2B (under sales Accounts)**
- **Sale Interstate B2C (under sales Accounts)**
- **Output IGST A/c (Under Duties & Taxes→GST→Integrated Tax)**
- **Output CGST A/c (Under Duties & Taxes→GST→Central Tax)**
- **Output SGST A/c (Under Duties & Taxes→GST→State Tax)**
 - **Cess (Under Duties & Taxes→GST→Cess)**
 - **Round Off (Under Indirect Expenses)**
 - **Sale Party (Under Sundry Debtors)**

Now



Gateway of tally (GOT)



Press 'A' for Accounts Info.



Press 'V' for Voucher Types



Press 'C' for Create



Name : Sale GST



Select Type of Voucher: Sales



Method of Voucher Numbering: Automatic



**Used Advanced Configuration: Yes
(Now new window open)**

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Starting Number: 1



Width of Numerical Part: as per your requirement



Prefill with Zero: No (yes if you want)



Press multiple enter to come at main window



Now go to Name of the Class



Write 'sale b2b local'



Press enter

(Now new window open)



Exclude these Groups: End of List



Include these Groups: End of List



Default accounting allocations



Ledger Name: Sale b2b local



Set alter Tax Class: No



Percentage: 100%



Additional Accounting Entries



Ledger Name: Output CGST A\c



Type of Calculation: GST



Remove if zero: yes



Ledger Name: Output SGST A\c

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Type of Calculation: GST



Remove if zero: yes



Ledger Name: Round Off



**Type of Calculation: As Total Amount Rounding
(If bills through Computer)**



**Type of Calculation: As User Define Value
(If manual bill book entry)**



Remove if zero: yes



Press multiple enter to save



Similarly open other Classes (In short GOT-AVC)